

A valid Sault Ste. Marie Public Library card is required to borrow materials from the Sault Ste. Marie Public Library, and to access some of our online databases.

How do I register for a library card?

You can register for your library card at any of our three locations. Our staff will be able to register you, give you your own Sault Ste. Marie Public Library card, and sign out materials during your visit to the Public Library.

A library card is issued *free* to all permanent residents of the City of Sault Ste. Marie and residents from neighbouring townships that have a contract with the Sault Ste. Marie Public Library for library services.

Permanent residents living in neighbouring townships that have not contracted with us for library services may join by paying one of the following non-resident fees:

Adult	\$30.00
Seniors	\$20.00
Students (Post Secondary)	\$20.00
Students (Up to Grade 12)	Free

If lost, a replacement library card can be purchased for \$3.00.

To register you will need to provide us with one piece of identification with a current photograph (i.e. driver's license). If you do not have any photo I.D. then bring two pieces of current identification (i.e. student card and a current utility or telephone bill with your address).

A parent or guardian must sign the library card of a child (up to and including grade 6). The person signing the child's card is responsible for the choice of all materials borrowed by the child as well as the return of all materials borrowed, and pay fines, replacement and processing costs for lost or damaged materials.

Library users are expected to be knowledgeable of, and abide by, library rules, regulations and policies.

What privileges does your library card come with?

Your Library Card:

- Can be used at any of the three Sault Ste. Marie Public Library locations.
- Gives you access to all library materials. An exception to this rule is material, such as DVDs, that are rated for an audience of 18 years and older. Juvenile card holders are not allowed to borrow this material.
- Allows you to place holds from any computer with access to the internet and our online catalogue. Go to the Library Resources page of our website www.ssmpl.ca
- Allows you access to Your Account via our online catalogue. There you can:
 - check what items you have out
 - check if you have items overdue
 - check what items you have on hold
 - place or cancel holds
- Provides access to the library's research databases from the comfort of your home or office.

Please remember to:

- Present your library card each time library materials are borrowed.
- Do not lend your library card to anyone because you are responsible for all materials borrowed with it ... this also means that you are responsible for all fines levied on materials borrowed with your library card.
- Report lost or stolen cards immediately. Contact any of our three locations:
 - Main Library - 759-5231
 - Churchill Branch – 759-5248
 - Korah Branch – 759-5249

For more information contact your local library!

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